

**VARIANCE APPLICATION**  
Village of Oak Harbor, Ottawa County, Ohio

Application No. \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Legal Description of Property: Subdivision \_\_\_\_\_

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Zoning District \_\_\_\_\_

Description of Nature of Variance Requested: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Plans drawn to scale must accompany this application showing dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimension of proposed buildings or alterations, and any natural or topographic peculiarities of the lot in question.*

Attach a narrative statement demonstrating that the requested variance conforms to the following standards:

- a. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.
- b. That a literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the items of this Ordinance.
- c. That special conditions and circumstances do not result from the actions of the applicant.
- d. That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance, to other lands, structures, or buildings in the same district.

Attach a list of all property owners, including the tax mailing address, within, contiguous to, and directly across the street from the parcel upon which the variance is requested.

I certify that all information contained in this application and its supplements is true and correct.

I also understand once a variance has been granted, it shall not be withdrawn or changed unless there is a change of circumstances, or if, after the expiration of six (6) months, no construction has taken place in accordance with the terms and conditions for which the variance was granted, the Zoning Inspector shall give a notice in writing, and 30 days thereafter the variance shall be deemed null and void and all regulations governing the premises in questions shall revert to those in effect before the variance was granted.

\_\_\_\_\_ Date \_\_\_\_\_ Applicant Signature

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(For Official Use)

Date Application Filed \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_

Date of Notices: Newspaper: \_\_\_\_\_ Adjacent Property Owners: \_\_\_\_\_

Date of Public Hearing: \_\_\_\_\_

Decision: \_\_\_\_\_

\_\_\_\_\_  
Conditions Imposed by the Board: \_\_\_\_\_

\_\_\_\_\_  
If Denied, reason/reasons for denial: \_\_\_\_\_

\_\_\_\_\_  
Date of Action: \_\_\_\_\_

ATTEST:

BOARD OF ZONING APPEALS

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Zoning Inspector