

ORDINANCE NO. 16- 2014

**AN ORDINANCE CREATING THE POSITION OF
ASSISTANT FISCAL OFFICER AND DECLARING AN EMERGENCY**

WHEREAS, upon notification that the current Fiscal Officer intends to retire, Council of the Village of Oak Harbor has determined that in order to provide for an orderly transition, it is necessary to establish a temporary position of Assistant Fiscal Officer which would define the responsibilities, determine the compensation, limit the duration of employment under such position; and

WHEREAS, due to the definite date of the current Fiscal Officer's retirement, this measure is determined to be an emergency measure, necessary to preserve essential functions of the Village, and therefore necessary to preserve the health, safety and welfare of the citizens and residents of the Village, and shall therefore be in full force and effect immediately, upon due authentication by the Mayor and Fiscal Officer, respectively.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OAK HARBOR, OTTAWA COUNTY, OHIO:

Section 1.

That the temporary position of Assistant Fiscal Officer shall, and hereby is, created, in order to promote the efficient transition from the tenure of the current Fiscal Officer to that of a new Fiscal Officer, who shall assume the position of Fiscal Officer, under the probationary terms as stated in the Village of Oak Harbor Personnel and Policies Manual, on or about and including November 3, 2014.

Section 2.

That the duties and responsibilities of the Assistant Fiscal Officer shall be to assist the current Village Fiscal Officer in discharging the powers and duties of a Fiscal Officer as described in The Codified Ordinances of the Village of Oak Harbor, Ohio, §§31.25-31.30 and O.R.C. §733.262, provided however, that the Assistant Fiscal Officer shall not be empowered to sign purchase orders.

Section 3.

That the Assistant Fiscal Officer shall be under the general supervision and control of the current Fiscal Officer, as any other officer, employee, agent, clerk and assistant.

Section 4.

That the compensation of the Assistant Fiscal Officer shall be as determined by the Mayor and shall be within the range as indicated in Ordinance No. 06-2013 for the appointed position of "Fiscal Officer."

Section 5.

That as the position of Assistant Fiscal Officer is of specific purpose and limited duration, the position shall expire on November 28, 2014, unless extended by Ordinance.

Section 6.

That it is found and determined that all formal actions of Council concerning and relating to this Ordinance were taken in meetings of Council, open to the public, and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with the applicable legal requirements, including sections 121.22 of the Ohio Revised Code.

Section 7.

That for the reasons stated in the preamble hereto, this Ordinance is an emergency measure and as such shall take effect and be in full force immediately, upon due authentication by the Mayor and Fiscal Officer, respectively.

Approved: November 3, 2014



William Eberle, Mayor

Attest:



Debbie L. Carpenter, Fiscal Officer

Dated: November 3, 2014

First Reading: November 3, 2014

Second Reading: Waived

Third Reading: Waived