

PASSED 6/4/18

ORDINANCE 7 - 2018

AN ORDINANCE ADOPTING THE VILLAGE OF OAK HARBOR'S PERSONNEL POLICIES AND PROCEDURE MANUAL AND REPEALING ALL PRIOR VERSIONS OF ANY VILLAGE OF OAK HARBOR PERSONNEL, POLICIES AND PROCEDURE MANUAL

WHEREAS, Council of the Village of Oak Harbor, Ohio, in recognition of the need to provide guidance for the administration of village services, and to bring a sense of order and unity to the workplace, adopted Ordinance No. 26-2002 on November 18, 2002, which by reference adopted the *Personnel Manual, Village of Oak Harbor*, which set forth policies, rules and regulations constituting the personnel system for the workplace of the Village; and

WHEREAS, Council has determined, that said *Personnel Manual, Village of Oak Harbor*, requires revision due to the lapse of time, the change in employer/employee relations and the need to comply with current labor law requirements; and

WHEREAS, after deliberate consideration and review, the Rules of Council & Personnel Policies Committee of Village Council has recommended to Village Council the adoption of a thorough revision of said *Personnel Manual, Village of Oak Harbor*; and

WHEREAS, on May 7, 2018, Council voted to approve the recommendation of the Rules of Council & Personnel Policies Committee and to adopt *The Village of Oak Harbor Personnel Policies and Procedure Manual*; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OAK HARBOR, OTTAWA COUNTY, OHIO:

Section 1. That the attached *Village of Oak Harbor Personnel Policies and Procedure Manual* is hereby adopted, and any and all prior Policies & Procedures Manuals adopted by the Village are hereby repealed.

Section 2. That any modification to the Policies & Procedures Manual recommended by the Rules of Council & Personnel & Policy Committee may be approved by the majority of Council by a roll call vote and any modification accepted by Council in such manner will take full force and effect when approved.

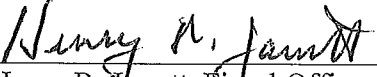
Section 3. That it is found and determined that all formal actions of council concerning this and relating to this Ordinance were taken in meetings of Council, open to the public, and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with the applicable legal requirements.

Approved: June 4, 2018



President Pro Tempore

Attest:



Henry R. Jarrett, Fiscal Officer

Dated: June 4, 2018

First Reading: May 21, 2018

Second Reading: June 4, 2018

Third Reading: June 18, 2018

Adopted: June 19, 2018